Thank you for your interest in partnering with Greater Pittsburgh Community Food Bank's Programs Department to help address food insecurity in your community!

Please read the following three paragraphs carefully to understand our partnership inquiry process.

Our Food Bank serves eleven counties in southwestern Pennsylvania (Allegheny, Armstrong, Beaver, Butler, Cambria, Fayette, Greene, Indiana, Lawrence, Somerset and Washington). We cannot consider partnership requests from groups seeking to serve residents of other counties. We work with smaller Food Banks in some of the counties in our service area; if you are interested in partnering to serve one of those counties, your partnership request will likely be shared with the partners in those areas for consideration.

We work closely with hundreds of partners to serve thousands of neighbors across our service area. Our goal is to accommodate as many requests as possible, but we have limited resources that must be applied strategically across our service area. We cannot guarantee we will be able to fulfill your request for partnership.

Please take the following steps to ensure your request has the best chance of advancing through our process:

- 1. Please look at the interactive Find Food Guide on our website to understand if/how our network already serves your area (visit <u>pittsburghfoodbank.org</u> and click on the <u>"Find Food" button</u> at the top of the landing page; from there you can select the <u>"Food Finder" tool</u>).
- 2. Be prepared to speak to the *unmet* need for food assistance in the area you seek to serve using reliable evidence.
- 3. Have a concrete understanding of the resources (e.g., budget, staff time, volunteer support, infrastructure, etc.) you can dedicate to this partnership.

Finally, please be aware that submitting this form is the first step in a longer process. Our team will review the information you share in this form to determine the best next steps, which could include a phone call or meeting, site visit, the completion of another form to gather more specific information, and/or the execution of a formal agreement. **We will plan to respond to your partnership inquiry within four weeks of its receipt.**